



Energywi\$e  
Certificate

Carbon  
Reduction  
Certificate

Productwi\$e  
Certificate



IAQwi\$e  
Certificate

Wastewi\$e  
Certificate

# Hong Kong Green Organisation Certification

Applications accepted  
all year round



t : 2788 5903  
e : info@hkaee.gov.hk  
www.hkaee.gov.hk

## Aims and Levels of Certificates

### Wastewi\$e

— Certificate —

To encourage participants to reduce waste, recycle and reuse

### Energywi\$e

— Certificate —

To encourage participants to implement energy-saving measures and to avoid wasting energy

#### Basic Level

Fulfilled a prescribed no. of basic criteria listed in the assessment checklist

#### Good / Excellence Levels

Attained the requirement at Basic Level and achieved a prescribed no. of goals for self-improvement

### IAQwi\$e

— Certificate —

To encourage the improvement of indoor air quality

#### Good / Excellence Levels

Obtained the respective level of certificate under IAQ Certification Scheme of the HKSAR Government and achieved a prescribed no. of goals for self-improvement

### Productwi\$e

— Certificate —

To encourage businesses and organisations to improve the environmental attributes of their products during the product life-cycle

#### Basic / Good / Excellence Levels

Contributed and achieved improvements in corresponding no. of product life-cycle stages (see details at [www.hkaee.gov.hk](http://www.hkaee.gov.hk))

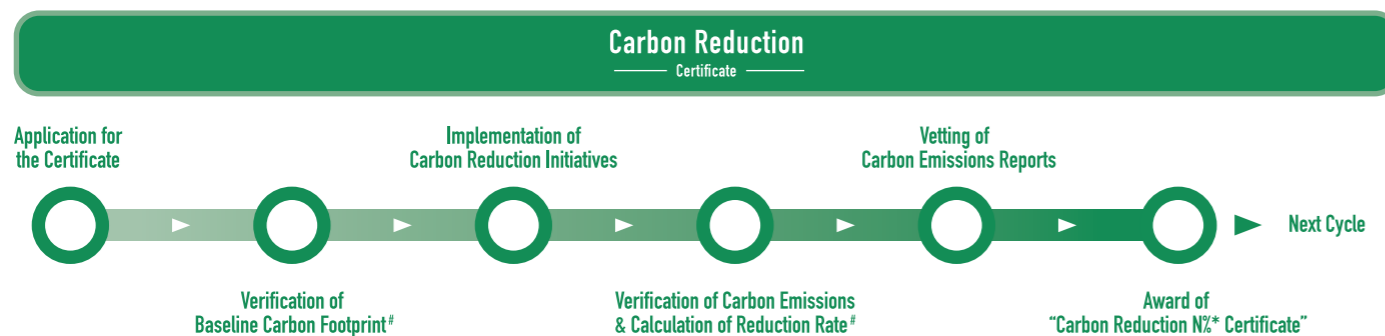
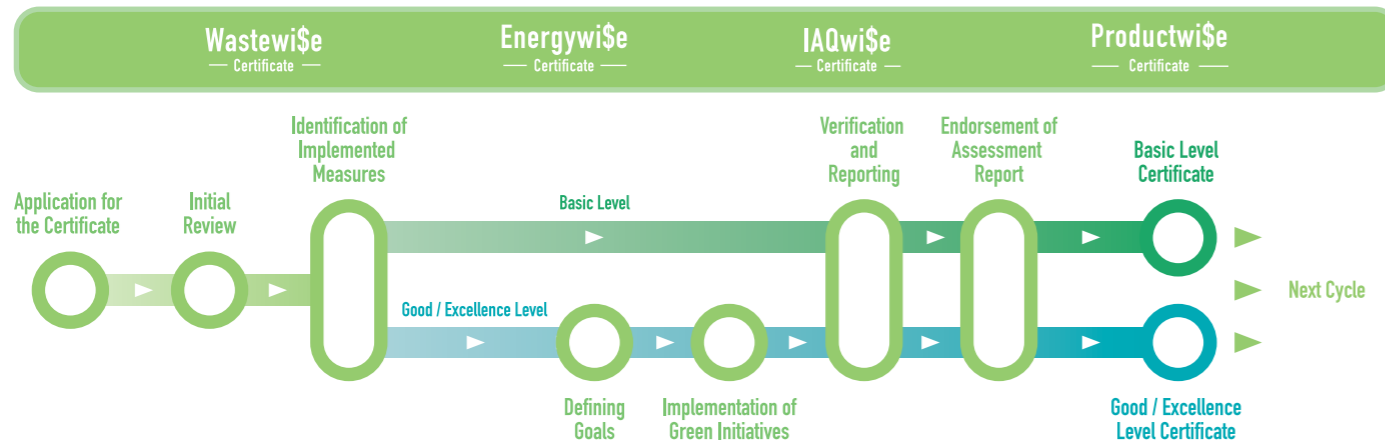
### Carbon Reduction

— Certificate —

To encourage local buildings and organisations to identify, and take measures to reduce their carbon footprints

Achieved at least 3% reduction in overall carbon footprint against baseline

## Certification Process



\* Undertaken by the Qualified Service Provider engaged by the participant

\* N% is the percentage of carbon footprint reduced by the participating organisation against the baseline

## Hong Kong Green Organisation Certification Application Form

(Please put ✓ in the appropriate box(es))

Applications Accepted All Year Round

All local businesses and organisations as well as their functional units that primarily operate within Hong Kong are eligible to apply for the HKGOC.

Please select the item(s) which your organisation would like to join (can select more than one item)

Hong Kong Green Organisation     Wastewi\$e Certificate     Energywi\$e Certificate

IAQwi\$e Certificate     Productwi\$e Certificate     Carbon Reduction Certificate

### Organisation Profile (holding a valid Hong Kong Business Registration Certificate or other legal entities)

Name of Organisation (English) : \_\_\_\_\_  
(Chinese) : \_\_\_\_\_

Name of Functional Unit (English) : \_\_\_\_\_  
(if applicable)  
(Chinese) : \_\_\_\_\_

Address : \_\_\_\_\_

Name and Model No. of Your Product (Applicable to Productwi\$e Certificate Only) : \_\_\_\_\_

Nature of Business : \_\_\_\_\_ No. of Employees : \_\_\_\_\_

### Contact Details and Declaration

Please provide the following information about the contact person of your organisation:

Name : \_\_\_\_\_ Designation : \_\_\_\_\_

Telephone : \_\_\_\_\_ E-mail : \_\_\_\_\_

Address : \_\_\_\_\_ (if different from Part One)

The HKGOC Technical Consultant (Hong Kong Productivity Council, HKPC) has adopted a Personal Data (Privacy) Policy. You may contact HKPC's Personal Data Controlling Officer for further details. You have the right to request access to, and amend your personal data in relation to your application. If you wish to exercise these rights, please send an email to: [edm@hkpc.org](mailto:edm@hkpc.org).

#### CONSENT STATEMENT

I hereby declare that the information given above is accurate to the best of my knowledge, and agree that all decisions made by the Organisers (i.e. Environmental Protection Department and Environmental Campaign Committee and its Secretariat) are final and binding in all aspects relating to the HKGOC. I understand that any false or misleading information may lead to disqualification of my application.

I agree that personal data (including name, phone number, correspondence address and email address) provided by me will be used for the purpose of the administration, evaluation and management of my application. I understand if I cannot provide the relevant personal data, processing of my application by the Organisers and the Technical Consultant may be affected.

The HKGOC Technical Consultant (Hong Kong Productivity Council, HKPC) intends to use the personal data (including your name, phone number, correspondence address and email address) that you have provided to promote the latest development, consultancy services, events and training courses of HKPC. Should you find such use of your personal data not acceptable, please indicate your objection by ticking the box below.

I object to the proposed use of my personal data in any marketing activities arranged by the HKGOC Technical Consultant (HKPC).

The Environmental Protection Department (EPD) and / or the Environmental Campaign Committee (ECC) and its Secretariat also intend to use the personal data (including your name, phone number, correspondence address and email address) that you have provided to promote the latest development, policies, activities and schemes of the EPD and / or the ECC. Should you find such use of your personal data not acceptable, please indicate your objection by ticking the box below.

I object to the proposed use of my personal data in any marketing activities arranged by the EPD and / or the ECC and its Secretariat.

To apply, please submit the application form by email, post or online:

Email : [info@hkaee.gov.hk](mailto:info@hkaee.gov.hk)

Address : HKGOC Technical Consultant (Hong Kong Productivity Council), HKPC Building,  
78 Tat Chee Avenue, Kowloon Tong, Hong Kong

Online application : [www.hkaee.gov.hk](http://www.hkaee.gov.hk)

Please immediately call the HKGOC Hotline (Tel: 2788 5903) if no acknowledgement of application is received within 7 working days from the date of application.

How do you know about the Hong Kong Green Organisation Certification? (can select more than one)

Mass media (e.g. TV and newspaper)     Social media (e.g. Facebook, LinkedIn and Instagram)     Roving exhibitions

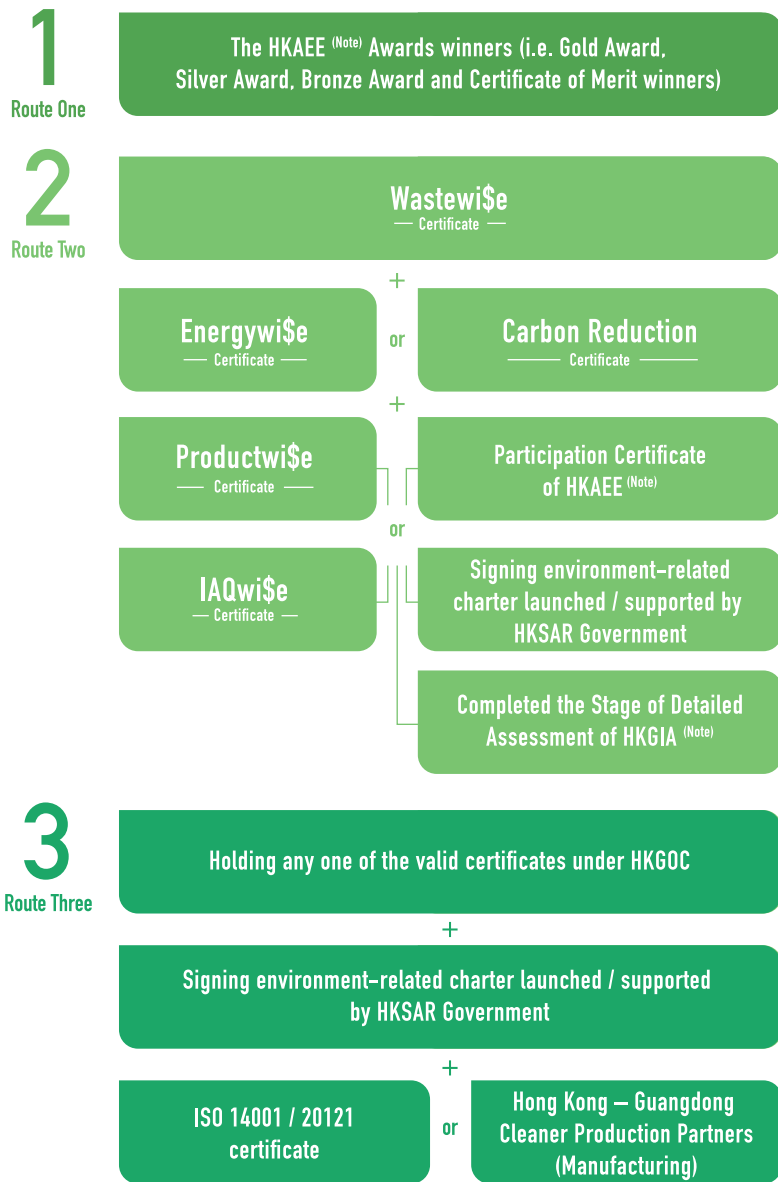
Through the Technical Consultant     Referral from another company / organisation (Name of the company / organisation : \_\_\_\_\_)

Posters or advertisement     Official website or eDMs     Experience Sharing Seminars held by the Organiser

Through participation in Hong Kong Awards for Environmental Excellence (HKAEE) or Hong Kong Green Innovations Awards (HKGIA)     Others (Please specify : \_\_\_\_\_)

Through commerce chambers / trade associations (Name of chamber / association: \_\_\_\_\_)

# Routes to the Title of “Hong Kong Green Organisation”



Note: For details of the Hong Kong Awards for Environmental Excellence (HKAEE) and Hong Kong Green Innovations Awards (HKGIA), please visit [www.hkaee.gov.hk](http://www.hkaee.gov.hk).

# Recognition and Benefits of Participation

Organised by Environmental Campaign Committee, together with Environmental Protection Department and main chambers of commerce in Hong Kong, HKGOC is a highly credible green certification scheme in Hong Kong.

Improving corporate branding and promoting corporate social responsibility.

Obtaining professional advice to improve operational efficiency and environmental performance.

“Hong Kong Green Organisations” may gain media coverage opportunity or be invited to public events to share their green achievements and experiences.

Receiving a certificate and stickers for display at prominent places in their organisations to allow the public to know more about their environmental contribution.

Sponsor



Organisers



for FSC logo



The Organiser reserves the right to make the final decision in the event of dispute. The Organiser may change certification conditions anytime as it deems appropriate.